

Minutes

Meeting: Corsham LHFIG

(Local Highway Footway Improvement Group)

Place: Virtual meeting via Microsoft Teams

Date: Wednesday 26th April 2023

Time: 14:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email sarah.dearden@wiltshire.gov.uk

	Item	Update	Actions and recommendations	Who
	Date of meeting: 26 th April 2023			
A.	Attendees and apologies			
	<p>Present:</p> <p>Apologies:</p>	<p>Sarah Dearden (WC) Ruth Hopkinson (WCC/CTC) Derek Walters (WCC) Robert Davies (BPC) Steve Abbott (CTC) Nigel Ingledew (BPC) James Whittleton (CTC) Stuart Gregory (LPC)</p> <p>Helen Belcher (WCC) Brian Mathew (WCC) Dave Arnup (WC) Peter Shaw (LPC)</p>		
B.	Notes of last meeting			
		The notes of the last meeting held on 11 th January 2023 were accepted as a true record.	Noted and agreed.	

C.	Financial Position			
		See Finance sheet. 2022/23 allocation is £21,902. 2021/22 underspend was £51,406 and the current commitments total £95,929.04 giving a remaining budget of £0 .	Budgets not confirmed as yet. Noted Assuming identical budget 2022/23 £21,902 -£8631 B3109 40mph Speed limit -£1875 Box Market Place -£2250 Chapel Plaister Remaining budget of £9146 for 2023/24.	
D.	Schemes List			
1)	<u>5-21-2</u> B3109 Bradford Road, Rudloe	Implementation of 40mph as per the speed limit assessment. Total cost: £11,508.25 LHFIG £8631.19 BPC £1438.53 CTC £1438.53 BPC to investigate with school other measures that fall under TAOSJ.	<u>Discussion and Action</u> BPC to liaise with school regard their TAOSJ travel plan and Ruth Durrant Wiltshire Council Travel plan advisor. Scheme to be progressed to implementation. (to be constructed 2023/24)	BPC SD

1)	<p><u>5-21-3</u></p> <p>Pool Green / Elley Green junction, Neston, Corsham</p>	<p>Pedestrian safety a concern at junction.</p> <p>CTC agreed to fund any survey work plus 25% towards implementation up to £5000. Plan and costs to be completed for April meeting. Option 2 agreed by all members, LHFIG agreed contribution of £6795 and CTC agreed contribution of £2265+£438 for catman survey. Scheme package being prepared-on site December 2022 New bollard order for Milestone required due to contract change.</p>	<p><u>Discussion and Action</u></p> <p>Construction completed under Ringway, additional bollards required, order placed, to be installed within weeks.</p>	SD
2)	<p><u>5-20-4 / 5-20-6 (previously Issue 6876)</u></p> <p>Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Request for Corsham Town area 20mph speed limit.</p> <p>CATG Agreed to allocate £5389.34 towards implementation. Surveys have been completed, waiting for final reports. (Due March/April) Reports received- decision to be made how to progress by CTC. Meeting with Gareth Rogers arranged for 3rd October 2022. Cost analysis attached. CTC agreed to progress Area 3 Neston 20mph, other areas to be reconsidered by P & A at later date. LHFIG contribute £16,132 TRO's for 20mph Neston (area 3) in progress. CTC to decide how they want to proceed with Area 1 and 2.</p>	<p><u>Discussion and Action</u></p> <p>Area 3 (Neston) TRO's ready for advert, if no objections implementation end of Summer, if objections, report required to go to cabinet for consideration.</p> <p>Area 1 and 2 Corsham</p> <p>Action with CTC to consult with residents and discuss at P & A how to proceed.</p>	SD CTC

3)	<p><u>5-21-9</u> Fosse Way / Bath Road junction, Colerne</p>	<p>Request for signing improvements along fast bendy road.</p> <p>CATG Agreed contribution of £4359 CPC agreed their 25% contribution of £1454 Scheme package progressing for installation during 2022 All signing complete, lining on programme (backlog due to weather)</p>	<p><u>Discussion and Action</u></p> <p>Signing completed under Ringway, lining delays due to weather and change in contract, order issued to Milestone for outstanding lining works. Keep Chasing</p>	SD
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4)	<p><u>Issue 6829</u></p> <p>Lacock village – restriction for tourist coach restriction.</p>	<p>Restriction for coaches.</p> <p>Leave on agenda for now and monitor. Melksham Bypass route selection process might have an impact on this issue in the future.</p>	<p>Watching brief</p>	
5)	<p><u>5-20-2</u></p> <p>Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.</p>	<p>Request for kerblin along Lacock Rd near school, verge deterioration.</p> <p>SD informs no legal order ever made so zig zags can be enforced if CTC/LHFIG want to proceed a legal order/costs will need to be agreed.</p> <p>Topo and Trial holes ordered-LHFIG agreed contribution of £4875 and CTC agreed 25% @ £1625</p> <p>Trial holes completed no real issues can be physically built.</p> <p>Awaiting Topo survey.</p> <p>Topo complete SD to design and costs with new rates for July meeting. TRO for School in batch currently being done.</p>	<p><u>Discussion and Action</u></p> <p>Substantive bid scheme – design and costs for next meeting. Contributions to be agreed once costs known.</p>	<p>SD</p>
6)	<p><u>5-21-19</u></p> <p>Box, Market Place</p>	<p>Signing and lining to deter HGVs/large vehicles from narrow 1 way street.</p> <p>On site meeting completed-plans and costs attached for consideration.</p> <p>BPC happy with proposals, re-costs to be done once new rates available in 2023. LHFIG agree their contribution.</p> <p>LHFIG agreed to progress scheme.</p>	<p><u>Discussion and Action</u></p> <p>New costs: £2500 LHFIG £1875 BPC £625 Progress to construction</p>	<p>SD</p>

7)	<p>5-22-8 Lacock West Street/High Street junction Junction improvements (sub bid)</p>	<p>Improvements to the junction at West Street/High Street. LHFIG agreed to add to list (April 2022), site meeting to take place with SD/LPC to discuss cheaper alternative option for sub bid 2022. LPC £20,000 Contribution LHFIG £7,000 Contribution Sub Bid request £38,860 Total estimated scheme cost £65,860 Bid Submitted.</p>	<p><u>Discussion and Action</u> Substantive Bid successful, works to be progressed to construction (currently on programme for Jan/Feb 2024)</p>	SD
8)	<p><u>5-21-12</u> Corsham Park Lane - Speed limit</p>	<p>Concerns about speed of vehicles SLA requested. Note: CTC have confirmed to contribute their 25% (£625) towards a SLA if issue progressed. LHFIG agree £1875 contribution. CTC agree £625 contribution. SLA ordered. (due Jan 2023) Does not meet criteria NFA</p>	<p><u>Discussion and Action</u> Does not meet criteria – to be removed from agenda.</p>	SD
9)	<p><u>5-21-14</u> Corsham, A4 Pickwick junction with Middlewick Lane</p>	<p>Residents concerned about safety in crossing the A4 at Pickwick in the vicinity of Middlewick Lane. Site meeting with HB to discuss options, ped survey to be ordered. £1275 LHFIG agreed £956.25 CTC agreed £318.75. Ped results show area does not meet the criteria for a formal crossing. Site visit required to look at uncontrolled crossing options.</p>	<p><u>Discussion and Action</u> Site meeting required to discuss options. (3/5/23)</p>	SD+HB

10)	<p><u>5-21-17</u> Corsham, Potley Lane – Congestion and speeding</p>	<p>Congestion and speeding issues</p> <p>Agreed to progress Speed limit assessment. LHFIG agree £1875 contribution. CTC agree £625 contribution. SLA Ordered._RETRACTED AS ROAD ALREADY SUBJECT TO A 30MPH LIMIT, Occurred costs to be paid by CTC. With CTC for consideration going forward</p>	<p><u>Discussion and Action</u> Site meeting required to discuss options. (3/5/23)</p>	SD+HB
11)	<p><u>Issue 6886</u> A4 and Cross Keys Road junction. Request for reduction in speed limit.</p>	<p>SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. Request for information on whether environmental impact assessment is carried out as part of the assessment. Group agreed to fund implementation with estimate of £7,000 (CATG £5,250). Subject to Corsham TC confirming 25% contribution of £1,750.</p> <p>JW asked a process related question. KD confirmed if Corsham TC convince the rest of the group Councillors that a 40mph speed limit should be imposed, this will have to be escalated to the Head of Highways and Asset Management.</p> <p>Sept/Jan meeting agreed Ruth and Helen to work with CTC to put case forward to GR. (HB to add to P&A agenda for discussion). Agreed to remove from priority list at present as no WC time required. RH/HB sent email to Gareth Rogers-awaiting reply Sarah D chased.</p>	<p><u>Discussion and Action</u> JW spoken with GR, awaiting written reply.</p>	JW

12)	<p><u>Issue 5818</u> <u>Issue 6364</u></p> <p>Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.</p>	<p>Parking concerns</p> <p>Further site visits required to monitor parking situation SD complete no issues at present, agreed to remove from priority list until any new evidence produced.</p>	<p><u>Discussion and Action</u></p> <p>Location not improving to be looked into more detail, poss sub bid 2024/25 to including parking spaces in verge.</p> <p>No recorded accidents. No single answer to illuminate problems. Possible contributions from business owners as they are the ones causing the main problems. To be looked at when officers time allows.</p>	
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13)	5-21-21 Gastard Velley Hill-Issues with speeding	Gastard Velley Hill-Gastard is experiencing speeding through the village, CTC would like an appropriate engineering solution to be investigated to help prevent people traveling through the village at high speeds and improve road safety. AutoSpeed watch policy confusion, GR approached Wiltshire Police but as it stands WC and WP do not support the use of Autospeed watch. GR investigating. Site meeting required when officer time allows.	Discussion and Action Site meeting required to discuss options.	SD/JW/D W
14)	5-21-22 Services Cotswold Centre Neston, Speeding issues	The SCC is on narrow road, corner, 60mph, as you exit site by car turning right or enter camp turning right, its dangerous. Speeding cars often on wrong side of road. No footway on one side so walkers need to cross road. TC supports a reduction in speed limit-requesting 30mph. LHFIG agreed to add to list. Watching brief until workload permits.	Watching brief Send Metrocounts to SD	JW
15)	5-22-1 Leafy Lane Box Speed/Crossing issues	Leafy Lane Box-unsafe for pedestrians to cross road due to volume and speed of vehicles. BPC request a speed limit assessment and pedestrian survey be carried out to ascertain the criteria for a formal pedestrian crossing and reduction in speed limit. LHFIG agreed to add to list.(April 22) Group agreed to SLA LHFIG £1875 BPC £625 Group agreed to ped survey £1000 LHFIG £750 BPC £250 Both surveys ordered (to be done during term time) Ped survey does not meet criteria for formal crossing-action with BPC with how to proceed with possible informal crossing as per kates previous designs. SLA-Did not meet criteria for a 30mph, 40 to remain.	Discussion and Action Action with BPC to decide how to proceed, does not meet criteria for speed limit change or formal pedestrian crossing. BPC to look at what Section 106 money from developer is available for highway improvements.	BPC

16)	5-22-2 Chapel Plaister Box Junction improvements	<p>Danger to cars trying to exit from the junctions at Chapel Plaister onto B3109, junctions on brow of hill and has poor visibility from the right. LHFIG agreed to add to list.(April 22)</p> <p>Site meeting to take place during summer to discuss options Plan and costs attached for consideration. BPC agreed the designs with slight change to sign locations, to be re-costed once new rates known, LHFIG agreed their contribution. LHFIG/BPC agree to implement.</p>	<p>Discussion and Action</p> <p>All agreed to contributions, proceed to construction.</p> <p>New costs: £3000 LHFIG £2250 BPC £750</p>	SD
17)	5-22-3 Gastard Lanes End B3353 Junction improvements	<p>Parking in the entrance to Lanes End adjacent to the B3353 forces cars to turn earlier and cross the carriageway, look into options to stop cars parking right on the junction, also dropped kerb is often inaccessible. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p>Watching brief</p>	
18)	5-22-4 A4 Pickwick, Field Houses Footway/Formal Crossing	<p>No footway between entrance to Field Houses and entrance to Woodlands, residents walk in verge currently to get to crossing point, new footway proposed. Also a superior pedestrian crossing outside the entrance to Woodlands.(BM states declaration of interest as family member lives here.) LHFIG agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p>Watching brief</p>	

19)	<p>5-22-5 Corsham Lacock Road Speeding issues</p>	<p>Lacock Road well used pedestrian route visiting Cemeteries at Lack Road/Ladbrook Lane. Footway and carriageway narrow. Cars speed past pedestrians. CTC request a speed limit assessment to be undertaken to lower the speed limit to 30mph. LHFIF agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocount to determine if speed is an issue.</p> <p>JW ordered metrocounts awaiting results.</p>	<p>Watching brief</p>	
20)	<p>5-22-7 Corsham Lypiatt Road Speeding issues</p>	<p>Speeding vehicles along Lypiatt Road between Elley Green and Dicketts Road. CTC supports the need to lower speed limit to 30mph. LHFIF agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocounts to determine if speed an issue.</p> <p>JW ordered metrocounts, awaiting results.</p>	<p>Watching brief</p>	
21)	<p>5-22-9 Lacock Bowden Hill (East) Raised table (sub bid)</p>	<p>As part of the Atkins traffic study suggestion of raised table East of Forest Lane junction on the C155.</p> <p>LHFIF agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p>Watching brief</p>	
22)	<p>5-22-10 Lacock Bowden Hill (West) Raised table (sub bid)</p>	<p>As part of the Atkins traffic study suggestion of raised table West of Forest Lane junction on the C155.</p> <p>LHFIF agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p>Watching brief</p>	

23)	5-22-11 Lacock, Cantax Hill Raised table (sub bid) and speed limit reduction	As part of the Atkins traffic study suggestion of raised table in the vicinity of the Lacock village gateway on Cantax Hill and to extend the 30mph speed limit to the junction with the A350 traffic lights. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
24)	5-22-12 Lacock West Street Raised table (sub bid)	As part of the Atkins traffic study suggestion of raised table in West Street South of the cemetery before the junction with Hither Way. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
25)	5-22-13 Lacock Church Street/East Street Signing review and one way	Drivers unaware there is a no through road up Church Street and have to back down Nethercote Hill through the ford, conflicts with pedestrians. In East Street cars cannot pass due to parked cars on one side, drivers reversing in either direction. LPC request a signing review and possible one way down East Street. LHFIG agreed to add to list.(April 22) Watching brief until workload permits.	Watching brief	
26)	5-22-14 Lacock Hither Way Speeding issues	Atkins rejected the request for a 30mph in 2020 without giving a sufficiently thorough explanation or discussion of their reasons. LPC required to contact Atkins regarding their reports. LHFIG agreed to add to list.(April 22) LPC to contact Atkins to discuss private report Hither Way to be included in the 20mph village centre works.	Discussion and Action 100% funding by National Trust to be linked with Lacock Village 20mph, proceed to implementation.	SD

27)	5-22-15 Lacock Village 20mph	LPC would like to see a blanket 20mph limit throughout the centre of Lacock (this should be the last to be implemented as part of the Atkins report) LHFIG agreed to add to list.(April 22) 20mph in village centre in progress. National Trust funding 100%	Discussion and Action 100% funding by National Trust to be linked with Lacock Hither Way proceed to implementation.	SD
28)	5-22-16 A365 Devizes Road Warning signs	Speed of cars along A365 Devizes Rd through Box-BPC would like warning signs in advance of 30mph limit by the penultimate bend approaching Box from Melksham.	Discussion and Action Site visit completed, design and costs for next meeting.	SD
29)	5-22-17 A365 Devizes Road Pedestrian Survey/Crossing	BPC would like to request a pedestrian survey on the A365 to look at the possibility of a pedestrian crossing.	Discussion and Action Site visit undertaken – RD agreed no NFA	
30)	5-22-18 Tunnel Inn Crossroads Warning Sign	BPC request a tractor warning sign at the crossroads.	Discussion and Action Site visit completed, design and costs for next meeting.	SD
31)	5-22-19 Lycetts Orchard Caravan Park Signing improvements	BPC would like to request improvements to signs for the junction of Lycetts Orchard. (Requested reinstatement of Slow marking to be passed to Dave Arnup)	Discussion and Action Site visit completed, design and costs for next meeting.	SD
32)	5-22-21 A4 Hartham Lane, Corsham	Resident of NO.1 Pickwick planning on buying a mobility scooter to assist him in getting to town, requires dropped kerb to access footway to town, and also barriers to be changed so he can fit through. To be investigated when workload permits	Watching Brief	

33)	5-22-22 A4 junction with Woodlands	Junction needs to be remodelled in order to make the existing refuge wider to accommodate mobility scooters and pushchairs. SD/HB to visit site as part of A4 ped improvements	Discussion and Action Site visit required to discuss options. (3/5/23)	SD/HB
34)	5-22-23 The Corsham Estate	Inconsiderate parking by gates make access difficult-request for double yellow lines. To be added to the next waiting restriction review.	Discussion and Action To be reviewed in next year batch of WR.	
35)	5-22-24 Lanes End/Chapel Hill/Gastard Lanes	Request for 20mph assessment. Issue form states 20mph ZONE, CTC to confirm if Zone or Limit requested (20mph Zone= physical highway features/road humps etc-would require sub bid) (20mph speed limit=as per normal speed limit signs/lines only) JW to refer issue to DW	Discussion and Action To be removed NFA	
36)	Waiting restriction review 2023	Sites in batch: Corsham Lacock Road – School markings. Corsham Beechfield Rd- DYL Corsham Hatton Way/Edridge Place – DYL Corsham Ludmead Rd – DYL Corsham Morr Green/Greenhill – DYL Corsham A4 Pickwick – Extension of parking bay Corsham Priory Street = DYL Corsham South Street – DYL Lacock High Street – DYL Lacock Nethercote Hill - DYL	Discussion and Action In progress with TRO's to be implemented this financial year 2023/24	
E	New Issues			
		NONE		

F.	AOB		
	1,	<p>Milestone has now taken over as Wiltshire Term Maintenance contractor (TMC). New schedule of rates received.</p> <p>REMINDER – New issue forms to be sent to the LHFIG email address lhfigrequests@wiltshire.gov.uk Town and Parish Councils must have discussed and agreed to progress the issue reported, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed.</p>	<p>Also added prior to agenda being sent out the new Practice note for the site eligibility and deployment criteria for CSW/SIDs/CDAC (see attachment)</p>

G.			
	<p>TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD):</p> <ol style="list-style-type: none"> 1. 5-20-4 Request for 20mph speed limit on residential streets, Corsham SL Assessment £2,500 (CATG £1875, Corsham TC £625) Installation works £5415.3. Installation works for all 3 areas = £45,616 (LHFIG £16,132 CTC £23,857) 2. 5-21-3 Pool Green/Elley Green Junction Pedestrian works £3500 Additional £3295 required for installation 3. 5-21-9 Fosseway/Bath Road Junction Colerne signing review £2500, Additional £1859 required for installation 4. 5-20-2 Corsham Lacock Road verge deterioration, kerbing works. Topo £2000 (CATG £1500/CTC £500) Trial Holes £4200 (CATG £3375 CTC £1125) 5. 5-22-8 Lacock High St/West St junction improvements sub bid £65,860 (LHFIG £7000)/LPC £20,000) 6. 5-21-19 Box Market Place signing/Lining £2500 LHFIG £1875 BPC £625 7. 5-22-2 Chapel Plaister junction improvements £3000 LHFIG £2250 BPC £750 8. 2022/23 Corsham LHFIG Waiting restrictions (LHFIG £7093.02) 		
H.			
	<p>Date of Next Meeting</p>	<p>Wednesday 19th July 2023 2pm Teams</p>	

Corsham Community Area Transport Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of £0

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations